

**2011-2012**

**Constitution**



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## **INTRODUCTION**

The Ottawa District Minor Hockey Association is a voluntary association of members and individuals established to promote and foster hockey through fair play, and maintain and increase interest in the game of hockey by insuring that all organized amateur hockey is developed within the Ottawa District Hockey Branch (ODHA) (hereinafter referred to as the Branch) in accordance to prescribed standards. The Ottawa District Minor Hockey Association (ODMHA) is an integral part of the Ottawa District Hockey Association (ODHA) and by virtue of this affiliation is a member of Hockey Canada, the governing body of amateur hockey in Canada. And whereas it is declared that one of the purposes of this Constitution, Bylaws and Regulations shall be to confer upon the Ottawa District Minor Hockey Association and its Executive Committee Members all of the powers of a fully self governing organization, be it hereafter enacted:

## **ARTICLE ONE – NAME**

- 1.1 The organization shall be called "The Ottawa District Minor Hockey Association", hereinafter referred to as the ODMHA.
- 1.2 The ODMHA is a recognized Council of the Ottawa District Hockey Association (ODHA), one of the 13 Branches of Hockey Canada, the recognized governing body of amateur, ice and inline hockey in Canada.

## **ARTICLE TWO – OBJECTIVES**

- 2.1 The objectives of the ODMHA are to:

2.1.1 Encourage minor hockey within the jurisdiction of the ODMHA as outlined within this Constitution and the Constitution of the ODHA.

2.1.2 Ensure the enforcement of the rules of the game as adopted by the ODMHA.

2.1.3 Decide all matters in dispute between various players, associations, leagues and other bodies as defined in article Four- Membership.

2.1.4 Conduct matches between the various teams for the different association championships (District, Provincial and National).

2.1.5 Promote fair play and leadership development.

### **ARTICLE THREE – JURISDICTION**

3.1 The ODMHA shall have jurisdiction over all minor ice hockey of the various Minor Divisions as defined by Hockey Canada (that is, Juvenile, Midget, Bantam, Pee Wee, Atom, Novice and Initiation) in that part of Ontario lying east of and including the Counties of Lanark, Renfrew and all of Leeds, except the town of Gananoque and the portion west of County Rd 32 (formerly Highway No. 32) and south of Highway No. 15 in the Province of Ontario.

### **ARTICLE FOUR - MEMBERSHIP**

4.1 Wherever used in the Constitution, Bylaws, Rules and Regulations, the word, "members" shall be deemed to include, where the context permits, any Association, Organization, League or Team or any individual registered with the ODMHA; the word, "individual" shall include but is not limited to any person, player, coach, manager or executive member affiliated with or associated with the ODMHA and shall also include game and off-ice

officials. Whenever the terms "Executive Committee Member" or members; and "Minor Council Member" or members are used it is understood that these are separate and distinct from the membership and are defined in Bylaws V 1.0 and VI.

- 4.2 All members as outlined in 4.1 shall conduct themselves in accordance with the ODMHA, ODHA, and Hockey Canada Constitution, Bylaws, Rules and Regulations.
- 4.3 Membership in the ODMHA shall be open to all Minor Hockey Associations and Organizations conducting minor hockey within the Branch. No individual shall be barred membership in a Minor Hockey Association and Organization on the basis including but not limited to, that individual's race, sex or religious belief.
- 4.4 All Minor Hockey Associations, Districts, and Leagues must submit any changes to their current Constitutions, Bylaws and Regulations to the ODMHA before the commencement of the season for review to ensure the conformity to Hockey Canada Rules and Regulations; ODHA and ODMHA Constitutions, Bylaws and Regulations. Changes should be detailed in an attached letter to the new Constitution, Bylaws and Regulations.
- 4.5 There shall be only one Association or Organization administering Minor hockey in a zone as approved by Minor Council.
- 4.6 Associate membership shall include those Minor Hockey Associations or Organizations from other Branches of Hockey Canada, USA Hockey who have been sanctioned to play in the ODMHA by virtue of an agreement and receiving prior approval of the ODMHA, the ODHA, the resident Branch, Hockey Canada (if specifically outlined in Hockey

Canada's Constitution, and Bylaws) and USA Hockey, as applicable.

4.7 Membership in the ODMHA is bound by all the rulings and decisions of the ODMHA Executive Committee and Minor Council.

4.8 Any such decisions can be appealed through a properly conducted appeal process.

## **ARTICLE FIVE – ORGANIZATION**

5.1 The governing body of the ODMHA shall be the membership represented by the Association Presidents, District Chairpersons, all Presidents of the AAA, AA, A and B leagues, and Executive Committee Members at each Annual General Meeting or Special General Meeting.

5.2 The day-to-day business of the ODMHA shall be administered by the Executive Committee, between Minor Council meetings, according to the Constitution, Bylaws, Rules and Regulations of Hockey Canada, ODHA and the ODMHA.

5.3 The Minor Council is empowered to carry on the business of the ODMHA at its regular or special meetings between General Meetings, either Annual or Special.

5.4 The Executive Committee of the ODMHA shall be the President, Immediate Past President, First Vice-President, Second Vice-President, Vice-President Finance, Director Zoning and Constitution, Director of Risk and Safety, plus two (2) Directors at Large.

5.5 Minor Council shall consist of the Executive Committee Members and District Chairpersons, as well as the Referee-in-Chief and Branch Registrar as non-voting members.

## **ARTICLE SIX – MEETINGS**

- 6.1 There shall be an Annual General Meeting (hereinafter the “AGM”) of the ODMHA on or before June 30<sup>th</sup> each year. The Executive Committee will decide the exact place, date and time of this meeting.
- 6.2 The order of business at the AGM should be as follows:
  - 6.2.1 Call to order, roll call, approval of agenda
  - 6.2.2 Adoption of Minutes of the previous AGM; and any Special General Meetings held
  - 6.2.3 Business arising from Minutes
  - 6.2.4 President’s Report
  - 6.2.5 Executive Committee and Committee Reports
  - 6.2.6 Presentation of Financial Statements
    - a) A financial statement approved and signed by a certified chartered accountant must be submitted to the ODMHA by the ODMHA F&A by the Annual General Meeting
  - 6.2.7 Notices of Motion; Constitution, Bylaws, Rules and Regulations
  - 6.2.8 Appointment of a Returning Officer and Scrutineers
  - 6.2.9 Nomination and election of ODMHA Executive Committee Members
  - 6.2.10 New Business
  - 6.2.11 Adjournment.

- 6.3 Voting shall be on the basis of one vote for each voting member who must be present. The method of voting shall be by a show of hands unless a majority of the voting members decide that the method of voting shall be by some other means.
- 6.4 Elections of Executive Committee Members shall be by secret ballot.
- 6.5 The positions of the newly elected Executive Committee Members become effective the first day of July in the year of the election.
- 6.6 The President can call Special General Meetings as deemed necessary.
- 6.7 Special General Meetings can be called by any Executive Committee Member with the approval of the ODMHA President or a Vice-President.
- 6.8 The Executive Committee and Minor Council are required to meet monthly.

## **ARTICLE SEVEN – AMENDMENTS**

- 7.1 The Constitution and Bylaws of the ODMHA may be amended only at the AGM of the ODMHA by a two-thirds (2/3) majority vote of the member Associations and Organizations present; a quorum being present. No proposed amendment to the Constitution or Bylaws shall be presented at the AGM or Special General Meetings of the membership unless the proposed amendment is in writing and has been provided to the President or delegate by and with the support of another member of the governing body as set out in Article 5.1 not later than thirty (30) days prior to the date of the meeting, however, if approved, at the AGM, by a two-thirds (2/3) majority vote of the member Associations and Organizations present at that

Meeting, corrections may be made to the wording in any Motion solely for the purpose of clarifying its intent or scope.

It shall be the duty of the Executive Committee to make available at the ODMHA office a copy of all proposed amendments to each Association or Organization in good standing, at least fifteen (15) days prior to the date of such meetings. Motions shall be voted on at the AGM or at Special General Meetings in the exact form and wording as were made available to the member Associations or Organizations fifteen (15) days prior to the date of the AGM.

7.2 Any proposed amendment to the ODMHA Regulations and Code of Discipline must be approved by a fifty percent plus one (50% + 1) majority vote of the member Associations and Organizations present and in good standing at the AGM or a Special General Meeting of the membership, a quorum being present. These proposed amendments must be submitted in writing to the President or delegate on the prescribed motion form, duly submitted and seconded by current members of the governing body as set out in Article 5.1, no later than thirty (30) days prior to the date of the AGM or Special General Meeting, however, if approved, at the AGM, by a 50% +1 majority vote of the member Associations and Organizations present at that meeting, corrections may be made to the wording in any motion solely for the purpose of clarifying its intent or scope. It shall be the duty of the Executive Committee to make available at the ODMHA office a copy of each proposed amendment to each Association and Organization in good standing at least fifteen (15) days prior to the date of the said meeting, after which no changes to the proposed amendment can be made.

- 7.3 The ODMHA may, at regular Minor Council Meetings by a two-thirds (2/3) majority vote of the Council's voting members; a quorum being present, amend the Regulations and Code of Discipline to meet emergency or unusual situations. These amendments must be ratified at the next AGM following such change(s). Any such amendments shall be included in the President's Report.
- 7.4 A quorum is composed of one half plus one of the membership as defined by Article 5, Item 5.1, that includes at least four Executive Committee Members for the Annual and Special General Meetings.
- 7.5 A quorum is composed of one half plus one of Minor Council that includes at least two Executive Committee Members at all regular and special meetings of the Minor Council
- 7.6 All amendments passed at the ODMHA AGM or Special GM's shall become effective on July 1 of that year, unless specified otherwise at the time of the motion being passed.

## **ADDENDUM TO CONSTITUTION**

The above mentioned is believed to be an accurate reproduction of the constitution of the ODMHA and is reproduced and provided as a convenience to its members. It may not include all amendments that have been passed since its reproduction and resort should be had to the original Constitution filed at the offices of the ODMHA. Should any errors or omissions or discrepancies exist between the within and the original Constitution filed at the offices of the ODMHA, the original Constitution filed at the offices of the ODMHA shall be final and binding.